



LADYSMITH RESOURCES CENTRE ASSOCIATION

We Help Build Our Thriving Community

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LRCA 630 - 2nd Avenue
Ladysmith, BC V9G 1B2
Phone: 250-245-3079

Family & Youth Support Services Program

Fax: (250) 245-3798

REFERRAL FORM

Referral Date: _____	
Referred to: <input type="checkbox"/> Family Support Worker (6-12yr) <input type="checkbox"/> Youth Worker (13-18yr)	
Primary Client Name: _____	
Gender: _____	Other: _____
Client Birthdate : _____	Age: _____
Ethnicity/Cultural Background: _____	School/Grade: _____
Address: _____	
Name of Guardian/Caregiver(s): _____	
Name of Mother: _____	In home? <input type="checkbox"/> YES <input type="checkbox"/> NO
Name of Father: _____	In home? <input type="checkbox"/> YES <input type="checkbox"/> NO
Sibling(s)/Age: _____	In home? <input type="checkbox"/> YES <input type="checkbox"/> NO
Main Phone(s): _____	Alternate(work/cell): _____
Emergency Contact: _____	Phone: _____
Referred by: _____	
Relationship to client: _____	
Phone: _____	Email: _____
Report required: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Reason for referral:

CONFIDENTIAL INFORMATION

General information and background of client:

Risk to Worker: ☐ No ☐ Yes

Risk factors:

Goals for Service:

☐ Social recreation ☐ social skills ☐ parent/family support ☐ groups ☐ other

For MCFD use only

Referral Source:

- ☐ Family Services / Child Protection ☐ Delegated Aboriginal Agency
☐ CYSN
☐ Child & Youth Mental Health ☐ Indigenous CYMH
☐ Youth Services
☐ Guardianship
☐ Other: _____

MCFD Status: ☐ None ☐ Interim Order ☐ TCO ☐ CCO ☐ OTHER _____

Is there an integrated case management team in place? ☐ YES ☐ NO

Are the other team members (professionals, caregivers etc.) aware of this referral? ☐ YES ☐ NO

Has the child/youth been informed of this referral? ☐ YES ☐ NO

Is the child/youth open to receiving service? ☐ YES ☐ NO

Other Involved Professionals:

Name	Role/Relationship	Phone/Email

FOR FAMILY SUPPORT REFERRALS ONLY: As LRCA Family & Youth Support Services programs are funded by the Ministry of Children and Family Development, information about your family and this referral may be shared with representatives of MCFD and other professionals on the Family Support Screening Committee. By signing below you are giving consent for information to be shared solely for the purposes of admittance into the program. Any additional sharing of information will require a separate release of information form to be signed by the client.

Client Signature: _____

CONFIDENTIAL INFORMATION

FOR LRCA STAFF USE ONLY:

Date referral is received by FYSS SCREENING COMMITTEE:

☐ Screened In (Immediate Service) ☐ Screened In (Waitlisted) ☐ Screened out

If Screened Out - Reason(s): _____

Date placed on Waitlist (if necessary): _____

Date of contact with referral source: _____

Date of Admission in to Program: _____

Date contact made with client: _____

Additional notes:

- _____
- _____
- _____